

Weatherization Client Consent and Acknowledgement Form

Weatherization Community Action Agency: (hereinafter "Agency")

Agency Name: _____

Radon Informed Consent

Weatherization achieves energy and cost savings and improved comfort, health, and safety of homes through a variety of home retrofit measures, including some that improve the airtightness of the building. According to the U.S. Department of Energy (DOE) sponsored study, "[Weatherization and Indoor Air Quality: Measured Impacts in Single-family Homes under the Weatherization Assistance Program](#)," there is a small risk of increased radon levels in homes when the building air tightness levels are improved. These increases are smaller in manufactured housing everywhere, and all homes in low-radon potential counties, and higher in site built homes in high-radon-potential counties. There is some evidence that the installation of continuous mechanical ventilation reduces radon levels in homes, and counteracts any radon increases that are due to improved building air tightness levels.

Zones 1 and 2 Only

Precautionary measures: Since your house is located in a county identified as having moderate- to high- potential-radon levels¹, precautionary measures checked below will be installed as part of weatherization:

- Exposed dirt floors covered and sealed
- Floor/foundation penetrations sealed
- Open sump pit capped
- Crawl space venting inspected and/or improved
- Basement isolated (air sealed) from living space
- Other: _____

I am aware that weatherization may result in increased levels of radon, and that mechanical ventilation may counteract those increases. I have received the U.S. Environmental Protection Agency's (EPA) "[A Citizen's Guide to Radon](#)" and radon-related risks were discussed. I have chosen to go forward with weatherization, and I accept all risks of injury or damages.

¹ Defined as counties with predicted indoor radon screening levels at or above 2 picocuries per liter of air (pCi/L). Link to EPA's interactive zonal radon map: <https://www.epa.gov/radon/find-information-about-local-radon-zones-and-state-contact-information#radonmap>.

Document links:

- https://weatherization.ornl.gov/Retrospectivepdfs/ORNL_TM-2014_170.pdf
- <https://www.epa.gov/radon/citizens-guide-radon-guide-protecting-yourself-and-your-family-radon>

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Notice of Hazardous Materials Warning

TO: RECIPIENTS OF AIRBORNE INSULATION/ and/or TWO-PART FOAM

Please be advised that the use of airborne insulation and/or two-part foam may be hazardous to your health. Individuals with respiratory and breathing disorders should exercise extreme caution when the possibility of contact with insulation and/or two-part foam is imminent.

Because of the threat of possible illness resulting from the use of airborne insulation and/or two-part foam, the Agency requires that all occupants of the household with potential illnesses, vacate the premises during the insulation process.

The agency will install cellulose insulation that is blown and/or two-part foam under the following terms and conditions:

1. The premises must be vacated of individuals with potential illnesses that could be exacerbated or caused from the installation of insulation and/or two-part foam and must remain so for a reasonable time after installation.
2. The agency must be notified of anyone with respiratory/breathing problems or problems of past respiratory illnesses. (the agency may choose to use alternative insulating materials).
3. The agency will not assume responsibility or liability for any alleged injuries/illness resulting from the installation of insulation or two-part foam for failure of occupants to follow the warnings.

By signing this form, I acknowledge I have received a copy of the above warning and understand the nature of these warnings, and all members of the household agree to comply with the warnings.

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Weatherization Mold Inspection and Disclaimer Form

Mold can be a problem in any home, but especially in those where there is an excessive amount of moisture or humidity present. In addition, if there are several people, pets, plants, or fish aquariums present, conditions exist for mold to grow. (Agency) may not provide direct mitigation of existing mold problems. An assessment of your home included a visual check for mold.

Moisture/Mold Disclaimer: I have received information concerning moisture and mold conditions in my home, including the *EPA booklet "A Brief Guide to Mold, Moisture and Your Home"* (if mold conditions have been identified) and I will take steps to reduce excessive moisture. I agree to hold the Agency harmless for any future moisture or mold problems that are not associated with weatherization work.

During the energy audit conducted by our auditor/estimator, mold growth in the following room(s) was identified:

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> Living/Bedroom Areas | <input type="checkbox"/> Mold is visibly present | <input type="checkbox"/> Bathroom Areas | <input type="checkbox"/> Mold is visibly present. |
| <input type="checkbox"/> Laundry Areas | <input type="checkbox"/> Mold is visibly present. | <input type="checkbox"/> Combustion Areas | <input type="checkbox"/> Mold is visibly present. |
| <input type="checkbox"/> Crawlspace Areas | <input type="checkbox"/> Mold is visibly present. | <input type="checkbox"/> Attic Areas | <input type="checkbox"/> Mold is visibly present. |
| <input type="checkbox"/> Basement Areas | <input type="checkbox"/> Mold is visibly present. | <input type="checkbox"/> Other Location | <input type="checkbox"/> Mold is visibly present. |

Other Location: _____

Moldy or musty odors are an indicator that there may be hidden mold growth.

Moldy or Musty Odors

- Are present.
- Are not present.

The Department of Energy generally does not allow Weatherization agencies to mitigate mold problems, but some actions associated with a cost-effective energy saving measure may be taken to reduce moisture problems.

The Agency will take the following measures that may help to mitigate existing moisture problems:

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Weatherization Warranty Form

Weatherization Assistance Program Warranty

Weatherization materials installed, and services provided as part of the Georgia Weatherization Assistance Program (GA WAP) have been discussed and will be installed/performed according to the standards set forth in the approved Georgia Weatherization Field Guides and at no cost to the client/owner.

- All weatherization materials (including equipment), workmanship and serviceability that were part of the GA WAP shall be covered for a period up to **(1) one-year** from the date of installation.
- This warranty does not include normal wear and tear, neglect, damages (indirect or direct), or alterations to such weatherization materials/equipment/workmanship.
- Should any issue(s) arise with the weatherization materials, equipment and workmanship within (1) one year as indicated on this form, the weatherization agency listed on this form must be contacted. An Agency representative shall assess such issue(s) and decide if it is the result of faulty materials/equipment/workmanship. If such issue(s) are found to be faulty, it will be corrected at no cost to the client/owner listed on this form.
- Any issue(s) that arise after (1) one year from the date indicated on this form, shall be the responsibility of the client/owner.
- Manufacturer's literature for equipment installed (including warranty and operating instructions and maintenance and service manuals) shall be left with the client/owner. Operating and maintenance instructions of any equipment installed (Heating, Air Conditioning, Ventilation Systems, Thermostats, Exhaust Systems, Hot Water Heaters, etc.) shall be reviewed with the client/owner.

By signing this form, I understand the warranty information provided and release the Agency from any liability from complaints issued after the one-year period.

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Client Energy Education Form

The following items are used as a guide when conducting energy counseling sessions. The following items have been discussed and I have received energy education counseling and materials.

Lighting

- Conservation techniques (Shutting off lights when not in use, use natural lighting)
- Light bulbs (Proper disposal of CFLs)

Refrigerator

- Conservation (Fridge/Freezer Thermometer, proper temperatures)
- Cleaning coils (Check & clean when needed, unplug unit and use coil cleaning brush and vacuum)
- Door seals (Keep clean to prevent tearing)

Water Heating and Conservation

- Keeping temperature at 120° F (Above 125° F can cause scalding and waste energy)
- Family habits (Shut off water when brushing teeth, use flip-aerator)
- Water heater (Follow manufacturer's maintenance recommendations or flush tank every 6 months to remove sediment)
- Low-flow shower heads
- Faucet aerators

Air Infiltration/Exfiltration

- Weather-stripping doors/windows
- Caulking
- Door sweeps
- Window treatments (interior/exterior)
- Repairing broken windows and holes in walls
- Use of kitchen and bathroom exhaust fans

Heating and Cooling Rooms

- Electric space heaters
- Use of fans and ceiling fans (Shut off when not in room)
- Use of blankets
- Demonstrate the use of a programmable thermostat (if installed)
- Maintenance of heating equipment (filter replacement, HVAC tech only when needed)
- Recommended room temperature (78 summer and 68 winter)
- Use of space heaters (Unvented space heater ONLY for emergency heating)
- Close blinds/shades for cooling and opening for solar heat gain in winter

Cooking equipment

- Using the range for heating the home (Do NOT use to heat the home)
- Energy efficient cooking techniques (Use correct pan size to burner, use lids to boiling water)

Conservation techniques for washing and drying clothing

- Washing full load or match water level to size of load
- Water temperature (Use cold water, warm/hot when needed)
- Time of use (Use clothes dryer early morning summer, time of use rate structure if applicable)

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Safety

- Space heaters (Electric, unvented gas, no kerosene)
- Burning wood (Crack window for make-up/combustion air)
- Smoke detectors (Battery replacement and do not remove to use elsewhere, such as remotes)
- CO detectors (Battery replacement and do not remove to use elsewhere)
- Storage of fuels (Do not store under the house or in the house)
- Hypothermia prevention/ hyperthermia prevention

Clothing

- Layering
- Covering the head

Other

- Cost of weatherization materials
- Maintenance of weatherization measures
- Identified other needs
- Referred to _____

Upon installation of any Heating/Venting and Air Conditioning Systems where not previously installed or not used may increase energy usage.

Major Measure Skipping is NOT Allowable

A **Major Measure** is defined as a high priority measure, which if skipped, would result in partial weatherization of a unit. Major measures are as follows: **air sealing, duct sealing of ducts outside the thermal boundary, attic insulation, wall insulation and floor or belly insulation (WPN 19-4, attachment 8).**

The Agency, as part of client education, has informed the client of planned measures and material use. By signing below, the client agrees to the installation of the work scoped in the energy audit. If during the installation process, the client declines a major measure, work must stop at the time the client declined the major measure. No further installation is allowed, and the job must be inspected by a QCI and closed out as a completed unit. This must be clearly explained and documented in writing in the client file with signatures from the client.

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Lead Pre-Renovation Form

Lead-Based-Paint: Please check one of the following

_____ Property was built on or after January 1, 1978

_____ Property was built before January 1, 1978 and requires testing and remediation

Confirmation of receipt of EPA Lead Pamphlet

I have received a copy of the EPA pamphlet, *Renovate Right: Important Lead Hazard Information for Families, Child Care Providers and Schools* informing me of the potential risk of the lead hazard exposure from renovation activity to be performed in my dwelling unit, I received this pamphlet before the work began.

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By initialing and signing below, I have carefully read this client consent and acknowledgement form, have received all pamphlets and information mentioned in this form and have signed it of my own free will.

Client Initial

Weatherization Documents

	Radon Informed Consent
	Notice of Hazardous Materials Warning
	Weatherization Mold Inspection and Disclaimer Form
	Weatherization Warranty Form
	Client Energy Education Form
	Major Measure Skipping Form
	Lead Pre-Renovation Form
	Manufacturer's Literature (Left w/client and reviewed)

Client Name (Print):	
Client Signature:	
Date signed:	
WAP Agency Rep. Name (Print):	
WAP Agency Signature:	