

**Georgia Environmental Finance Authority
Job Posting**

Posting Date: August 27, 2019
Posting Title: Project Manager 2
Salary Range: \$4,300 - \$5,950 monthly

Closing Date: until filled
Location: Atlanta

General Description:

Georgia Environmental Finance Authority (GEFA) is seeking an individual with initiative and critical problem-solving skills to join us as a Project Manager in the Water Resources Division.

In this role, the individual will be responsible for the day-to-day management of Water Resources Division programs. The potential candidate will conduct loan application intake, initial review, and support financial review processes; develop loan contract documents while meeting all milestones associated with funding eligibility. The individual will provide assistance to borrowers and stakeholders and respond to customer needs. In general, he/she will perform duties in the areas of customer service, program management, construction inspection and compliance monitoring, budgeting, operations, and coordination with other agencies and programs. Travel is required.

The Project Manager will develop projects for funding within the Water State Revolving Loan Fund (CWSRF), the Drinking Water State Revolving Loan Fund (DWSRF), and the Georgia Fund programs, and monitor projects for compliance throughout construction until project completion. This individual will provide close support for potential and current funding recipients at all levels. This individual will represent the interests of the GEFA in communications with members of state and local governmental entities and other stakeholders. He/she will effectively coordinate with the Environmental Protection Agency (EPA) and Environmental Protection Division (EPD), support other GEFA personnel, and complete various tasks within the Water Resources Division and GEFA overall.

Minimum Qualifications

Completion of an undergraduate degree from an accredited four-year college or university.

Preferred Qualifications

Preference will be given to applicants who, in addition to the minimum qualifications, possess one or more of the following:

- Engineering, construction management, business, or finance related undergraduate degree.
- Two years of experience in engineering or construction project management, federal programs, or grant administration.

Note: GEFA reserves the right to hire at a higher or lower level position based on candidate qualifications.

Instructions

Send resume to Human Resources jobposting@gefa.ga.gov

Please Note: All qualified, prospective candidates will be considered but may not receive an interview. Due to the large volume of resumes received in this office, we are unable to provide information on your resume status over the telephone. No notifications will be sent to prospective candidates except those who are selected for interviews. HR reserves the right to amend the recruitment dates on any job postings if we receive an overwhelming number of resumes.

This Position is Open to All Qualified Applicants

An Equal Opportunity Employer

This agency does not discriminate based on race, color, national origin, sex, religion, age or disability in employment.