

Application

Section 1: Contact Information

Loan Applicant

Applicant Name

Type of Entity

Federal EIN

Project Congressional District

Project Place of Performance

Physical Address

Primary Community Contact

Name Title

Email

Office Number Mobile Number

Secondary Community Contact

Name Title

Email

Office Number Mobile Number

Project Engineer

Name Firm Name

Email

Phone Number

Fax Number

Address

Finance Director

Name

Email

Phone Number

Fax Number

Address

▼ Attorney

Name

Firm Name

Email

Phone Number

Fax Number

Address

▼ Auditor

Name

Firm Name

Email

Phone Number

Fax Number

Address

Section 2: Project Information

▼ Additional Information for SRF Projects

Is the project listed on one of GEFA's annual Intended Use Plans (IUP)? Please note, it is not required to be listed on an IUP prior to applying for financing.

IUP Year

Please select the applicable program:

Has the applicant initiated or completed the State Environmental Review Process with Georgia Environmental Protection Division (EPD) for this project?

▼ Project Name, Description, and Need

Provide a **short description** of the proposed project and why the proposed project is needed in the **boxes below**. If available and applicable, please include a copy of the preliminary engineering report.

Project Name

Project Description

Project Need

Preliminary Engineering Report Upload

Which project type(s) best describes your project (check all that apply)?

Please see these links for project eligibilities for the CWSRF and DWSRF: [Overview of CWSRF Eligibilities](#), [Drinking Water State Revolving Fund Eligibility Handbook](#)

▼ Easements

Does this project require an easement?

Please indicate how many easements:

How many have been acquired?

▼ Consent Order

Will this project eliminate a Notice of Violation (NOV), Administrative Order, Consent Order, Court Order, etc.?

Please provide a copy of the violation:

▼ Project Cost

Provide estimated budget allocations for the amount being requested from GEFA for the project by line item.

Construction:

Contingency:

Engineering and Inspection:

Devices, Equipment, and Software:

Administrative and Legal:

Total Amount Requested from GEFA:

\$0.00

▼ Funding Sources

Other Funding Source Availability Amount

Other Funding Source Availability Amount

Other Funding Source Availability Amount

Total Project Funding:

\$0.00

Conservation

Does your project (or a component of your project) qualify as a conservation project?

See this document for guidance on determining conservation component: [Financing Conservation Projects](#)

Total Cost for Conservation Component:

Percent of Project Cost for Conservation Component:

Early Project Costs

Engineering and design costs incurred prior to the execution of a loan agreement are eligible for reimbursement with a GEFA loan as long as these costs are necessary for the completion of the project and consistent with the final budget.

Does your community anticipate seeking reimbursement of engineering or design costs incurred prior to the execution of the loan agreement?

Approximately how much in early costs does your community anticipate submitting for reimbursement under the proposed loan?

Project Schedule

What is the proposed project schedule? If actual dates are available, please include them in the appropriate column.

Plans and Specs Submitted to EPD

Bid Opening

Notice to Proceed

Completion of Construction

Desired Loan Amortization Period

Desired Loan Amortization Period:

Useful Life Certification

All applicants are required to certify the useful life of the assets funded by this loan will exceed the amortization period of the loan. Please download the form and upload the signed document: [Useful Life Certification Form](#)

Useful Life Certification Form Upload

▼ Cost and Effectiveness Certification

All applicants under the Clean Water State Revolving Fund are required to certify the cost and effectiveness of the processes, materials, techniques, and technologies for carrying out the proposed project or activity. Please download the form and upload the signed document: [Cost and Effectiveness Certification Form](#)

Cost and Effectiveness Certification Form Upload

▼ Service Delivery Strategy (SDS)

All proposed projects to be funded by GEFA must be consistent with your community's HB489 Service Delivery Strategy (SDS), please attach a copy of the applicable pages from your SDS

▼ Water Rates Dashboard

All applicants must verify that their utility's water and sewer reported rates are up to date on Georgia Water Rates reporting site. To do so please visit: [Water Rates Dashboard](#)

I certify that the applicant's utility water/sewer rates are up to date on the Georgia Water Rates reporting site

Section 3: QBS

▼ Proof of QBS Advertisement

A Qualifications-Based Selection (QBS) process is required for contracts for program management, construction management, feasibility studies, preliminary engineering, design, engineering, surveying, mapping, or other engineering-related services.

All applicants are required to complete the QBS Certification form, which can be downloaded here: [QBS Certification Form](#)

QBS Certification Form Upload:

In addition, please provide a copy of the Georgia Procurement Registry posting or other advertisement method used to procure architecture and engineering services, if applicable.

Georgia Procurement Registry Posting Upload:

Section 4: Applicant Information

▼ Financial Eligibilities

Metro North Georgia Water Planning District (MNGWPD): Is your community in the MNGWPD?

Are you in compliance with district plan requirements?

Please provide a copy of the compliance letter:

Is your community designated a WaterFirst community by GEFA or a PlanFirst Community by the Georgia Department of Community Affairs (DCA)?

In order to qualify for financing, you must have adopted the high-efficiency plumbing code requirements outlined in O.C.G.A § 8-2-3. Provide GEFA a copy of the relevant section of your local code

Accounting Data

Please provide financial audits from the last four fiscal years:

Current Fiscal Year (YYYY):

Financial Audit

Financial Audit

Financial Audit

Financial Audit

Bond Ordinance

Does the applicant have outstanding bond debt that was issued during the last 12 months?

Include the name of the bond:

Date of bond issuance:

Please submit a copy of the most recent official statement or revenue bond ordinance, including amortization schedule.

Funding Method

Provide the funding method that will be used to pay the debt service of the project.

Name of Fund

Type of Fund (check any that apply)

Please attach a copy of the SPLOST Referendum if applicable:

Financial Design Reports

If applicable to the community, please check the appropriate documents and attach a copy.

Financial reports reviewing economy, demand, and costs

File Upload:

Rate Study

File Upload:

Current year operating budget for water/sewer and general operations

File Upload:

Revenue and expense financial forecasts for the water/sewer and/or other applicable fund

File Upload:

Project funding plan and/or capital improvements plan, together with any and all assumptions from which the report is based

File Upload:

Other report that define the customer base (number of customers, usage, etc.)

Name of the report

File Upload:

Water/Sewer Rate Structure

Please attach a copy of ordinance or other document that defines the water and/or sewer rates for your jurisdiction. Please write the title and effective date of the document enclosed:

Effective Date

Rate Structure Upload

Mail Rate Structures

Current Rate Structure (Effective Dates)

Prior Rate Structure (Effective Date):

Planned Future Rate Structure (Effective Dates)

Is the applicant an "Authority that does not have independent taxing authority?"

To receive funding from GEFA, the Authority must receive a full faith and credit pledge of a local government. Please indicate with which local government you will get a full faith and credit pledge:

A. One-Time Operating Expenses

Most Recent Audit Fiscal Year One-Time Expenses:

Expense Line Items	\$	Explanation:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Current Fiscal Year Forecasted One-Time Expenses:

Expense Line Items	\$	Explanation
<input type="text"/>	<input type="text"/>	<input type="text"/>

Next Fiscal Year Forecasted One-Time Expenses:

Expense Line Items	\$	Explanation
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please Upload Detailed Backup Documentation

B. Operating Transfers

To and From Water and Sewer Enterprise Fund and/or Other Applicable Enterprise Fund

Most Recent Audited Fiscal Year:

Transfers In (\$):	Transfers Out (\$):	Explanation of Transfers:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Current Fiscal Year Forecast:

Transfers In (\$):	Transfers Out (\$):	Explanation of Transfers:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Planned/Budgeted Future Years:

Transfers In (\$):

Transfers Out (\$):

Explanation of Transfers:

[Input fields for Transfers In, Transfers Out, and Explanation of Transfers]

C. Forecasted Revenues and Expenses

By what amount are annual revenues and expenses projected to increase or decrease as a result of this project and other planned changes?

Enter appropriate amounts below for the next three fiscal years and explain the rationale for any assumptions used: 1) additional customers 2) rate increase 3) other revenues 4) increase (decrease) in operating and maintenance (O&M) costs 5) debt service for issuance of new debt.

Please enter the following forecasted revenues and expenses for the Fiscal Year only (non cumulative)

Fiscal Year:

[Input field for Fiscal Year]

1. New Customers/Revenue:

Residential (#):

[Input field for Residential Customers]

Commercial (#):

[Input field for Commercial Customers]

Industrial (#):

[Input field for Industrial Customers]

Other (#):

[Input field for Other Customers]

Projected total new customers:

0

[Input field for Projected total new customers]

Projected new service revenue (\$):

[Input field for Projected new service revenue]

Projected new tap/connection/impact fees available for operations (\$):

[Input field for Projected new tap/connection/impact fees]

2. Rate Increase:

Projected new revenue (\$):

[Input field for Projected new revenue]

Projected increase (%):

[Input field for Projected increase %]

3. Additional Increases to Revenue:

Regular population growth revenue (\$):

[Input field for Regular population growth revenue]

SPLOST (\$):

[Input field for SPLOST]

Other (\$):

[Input field for Other revenue]

Explain:

[Input field for explanation]

4. Increase in O&M expenses (\$):

[Input field for Increase in O&M expenses]

5. New "Non-GEFA" Debt Service (\$):

[Input field for New "Non-GEFA" Debt Service]

Explain:

[Input field for explanation]

Please enter the following forecasted revenues and expenses for the Fiscal Year only (non cumulative)

Fiscal Year:

1. New Customers/Revenue:

Residential(#):

Commercial(#):

Industrial (#):

Other(#):

Projected total new customers:

0

Projected new service revenue (\$):

Projected new tap/connection/impact fees available for operations (\$):

2. Rate Increase:

Projected New Revenue(\$):

Projected increase(%):

3. Additional Increases to Revenue:

Regular population growth revenue(\$):

SPLOST (\$):

Other(\$):

Explain:

4. Increase in O&M expenses (\$):

5. New "Non-GEFA" debt service (\$):

Explain:

Please enter the following forecasted revenues and expenses for the Fiscal Year only (non cumulative)

Fiscal year:

1. New Customers/Revenue:

Residential (#):

Commercial (#):

Industrial (#):

Other (#):

Projected total new customers:

Projected new service revenue (\$):

Projected new tap/connection/impact fees available for operations (\$):

2. Rate Increase:

Projected new revenue (\$):

Projected increase (%):

3. Additional Increases to Revenue:

Regular population growth revenue (\$):

SPLOST (\$):

Other (\$):

Explain:

4. Increase in O&M expenses (\$):

5. New "Non-GEFA" debt service (\$):

Explain:

Current Customer Base Analysis

Complete the following information as of the last day of the last month preceding the submission date of this application. If the answer for any block is "none," please enter a -0- rather than leaving it blank.

Water Inside Jurisdiction:

of Residential Connections:

of Commercial Connections:

of Industrial Connections:

of Un-metered Customers:

Water Outside Jurisdiction:

of Residential Connections:

of Commercial Connections:

of Industrial Connections:

of Un-metered Customers:

Sewer Inside Jurisdiction:

of Residential Connections:

of Commercial Connections:

of Industrial Connections:

of Un-metered Customers:

Sewer Outside Jurisdiction:

of Residential Connections:

of Commercial Connections:

of Industrial Connections:

of Un-metered Customers:

Existing GEFA Loans

Is your organization currently repaying loans to GEFA or its component unit, the Georgia Environmental Loan Acquisition Corporation (GELAC)?

If so, has your organization submitted its last year's audit along with its compliance certificate as outlined in the loan agreements?

Please submit the required documents:

Submission

Certification Statement

How Did You Hear About GEFA?

I certify that I am authorized to sign this application on behalf of our governing body:

Name

Title

Email

Date

01-24-2025 02:13 PM

Date is auto-populated upon submission

SAMPLE