LETTER TO BE PREPARED BY YOUR ACCOUNTANT

SAMPLE ACCOUNTANT'S LETTER
Date

Georgia Environmental Finance Authority
47 Trinity Ave SW
Fifth Floor
Atlanta, GA 30334-9006

To Whom It May Concern:

We have examined the financial statements of the funds and account groups of (Name of Jurisdiction), Georgia, as of (Date of last audit) and the related statements of revenues and expenditures and changes in fund balances or retained earnings for the (Name of Jurisdiction).

In connection with the abovementioned financial statements:

1. We are independent certified public accountants with respect to (Name of Jurisdiction), Georgia, within the meaning of the Code of Professional Ethics of the American Institute of Certified Public Accountants.

2. We have not examined any financial statements for (Name of Jurisdiction) for any period subsequent to (Date of last audit).

3. For purposes of this letter, we have read the minutes of the meetings of the (Name of Jurisdiction) since (Beginning date of new fiscal year); officials of the (city/county) have informed us that the minutes of all meetings through the date of this letter were set forth therein and have performed other procedures as follows:

    (a) Read the unaudited interim operating statements prepared by the (Name of Jurisdiction); and

    (b) Made inquiries of (Name of Jurisdiction) officials who have responsibility for financial and accounting matters.

The foregoing procedures do not constitute an examination made in accordance with generally accepted auditing standards. Also, they would not necessarily reveal matters of significance with respect to the comments in the following paragraph.

Accordingly, we make no representation regarding the sufficiency of the foregoing procedures for your purposes.

4. Nothing came to our attention as a result of the foregoing procedures that caused us to believe that:

   (a) As of the date of this letter there were any significant changes in the fund balances/retained earnings of the (Name of funds) fund(s) as compared with the fund balances/retained earnings as of (Date of last audit); or

   (b) For the period from (Date of last audit) to the date of this letter there was any significant decrease in the total revenues of the (Name of Jurisdiction) compared with the corresponding period in the preceding year, except for changes in recurring or non-recurring federal or state grants or other programs over which the (Name of Jurisdiction) has no control.

5. This letter is solely for the information of, and assistance to, the Georgia Environmental Finance Authority (GEFA) in conducting and documenting their investigation of the affairs of (Name of Jurisdiction) in connection with the GEFA Loan Application and is not to be used, circulated, quoted or otherwise referred to within or without the GEFA for any other purpose except that reference may be made to it in the GEFA financing contract or in any list of closing documents pertaining to the offering of an environmental facility loan to (Name of Jurisdiction).