

EXHIBIT 'A'



Georgia Environmental Finance Authority
Weatherization Assistance Program
**Quality Control Inspector Registration Compliance Form for
Georgia Weatherization Sub-grantees in Accordance with
Department of Energy Weatherization Program Notice (WPN) 14-4**

(This form should be used by current weatherization sub-grantees to register their assigned Quality Control Inspector with GEFA.)

Section 1: Sub-grantee Info

Sub-grantee Name: _____
Address: _____
City, State, Zip Code: _____
Contact Name: _____
Phone: _____
Email: _____

Section 2: Sub-grantee Registrant Information:

Primary Quality Control Inspector Name: _____
Phone: _____
Email: _____
QCI Certification #: _____
Expected Certification Date: _____

Secondary Quality Control Inspector Name: _____
Phone: _____
Email: _____
QCI Certification #: _____
Expected Certification Date: _____

Section 3: Qualification/Readiness Assessment Information:

Please attest and/or provide the following:

- Sub-grantee registrant will seek to achieve the QCI Certification by challenging the written and field exams. **NOTE:** The HEP QCI Certification is for experienced professionals. WAP Sub-grantee candidates must meet prerequisite criteria to be eligible to take the exams. Please review the prerequisite requirements [QCI Prerequisite](#) and determine if your background meets the criteria; then apply by completing the [QCI Application](#) and submit to BPI.
- Sub-grantee registrant will challenge the written and field exams, and have received a QCI Certification Exam Approval Letter from BPI. - *Please provide a copy of the approval letter.*
- Sub-grantee registrant is a Certified Quality Control Inspector. - *Please provide a copy of your certification.*

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Section 4: Attestation and Signature

Attest to ALL of the following statements by checking the box next to the statement

Sub-grantee expects that it will be required to have assigned a Certified Quality Control Inspector for its Weatherization Assistance Program by **March 15, 2015** in compliance with WPN 14-4.

Sub-grantee has already assigned a Certified Quality Control Inspector for its Weatherization Assistance Program in compliance with WPN 14-4.

---or---

Sub-grantee does not have an assigned Certified Quality Control Inspector, but intends to participate in the QCI Technical Pool

Sub-grantee expects that it will be required to conduct quality control inspections to ensure compliance with WPN 14-4 beginning **April 1, 2015**. Sub-grantee will be required to certify completion of quality control inspections for all completed weatherization units. Confirmation of this certification will be conducted by GEFA during the annual monitoring visits.

Sub-grantee expects that it will be required to have procedures in place that ensures a quality control inspection for all weatherized units by **April 1, 2015**.

Sub-grantee expects that it will be required to renew its QCI registration annually.

I hereby certify to the Georgia Environmental Finance Authority that _____

(Sub-grantee Name)

has adopted the "Georgia Quality Work Plan Policy", has received, read and understands adequate directive to be in compliance with WPN 14-4 by April 1, 2015.

Signed under the pains and penalties of perjury:

Signature of Executive Officer

Date

Section 5: Submission

Please submit this completed registration form and requested attachments by September 15, 2014, to the Georgia Environmental Finance Authority to the following contact:

Alfreda Reynolds, WAP Coordinator
Weatherization Assistance Program
233 Peachtree Street, Suite 900
Atlanta, Georgia 30303

For questions, please submit an email to Alfreda@gefa.ga.gov